University of the Built Environment
EST. 1919

Patron: His Majesty King Charles III

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External Examining Vacancy

- **BSc (Hons) Real Estate Management (Academic)**

Details of requirements

The main duties are to:

- review draft assessment papers and provide comment;
- review samples of relevant modules and projects ahead of the Boards of Examiners at an External Examiner review day;
- review the results of coursework, projects and dissertations;
- attend Board of Examiner (Module and Progression and Award Board) meetings;
- approve the Module results and/or the Progression List and Award results;
- submit an annual written report within agreed timelines
- post will be for 4 academic years

There are normally two External Examiners for each programme, one academic and one practitioner.

The annual External Examiners report is to be submitted each year to provide feedback and comment on the University quality practices and the relevant modules and awards.

This role is for those actively working in academia (such as a Programme Leader for the relevant subject matter), and the duties are carried out alongside your main employment. We would be particularly interested in candidates who are RICS professionals.

Due to this being an external role, University of the Built Environment is unable to appoint someone who has close professional, contractual or personal relationship with a University of the Built Environment or London School of Architecture (LSA) member of staff or student on the programme concerned or someone who is or has been in the last five years a:

- member of the University of the Built Environment Board of Trustees or deliberative committee;
- University of the Built Environment or LSA employee including an Associate Tutor;
- University of the Built Environment or LSA student.

We are also unable to appoint those based overseas and / or without the right to work in the UK.

Please see the University of the Built Environment External Examining Policy (opens a new window) for more details about the role.

Induction and support is provided as required.

If you are interested or would like to discuss further, please contact externalexaminers@ube.ac.uk